



Timeline of events

Six-to-eight months prior:

- Set the GIC dates.
- Determine the need for a staff liaison.
- Select the GIC leader.
- Select a theme for the GIC.
- Determine the schedule of the GIC.
- Create a GIC budget.
- Invite mission partners and/or other missionaries.

Four-to-six months prior:

- Form the GIC leadership team.
- Conduct the first GIC leadership team meeting.

Two-to-three months prior:

- Print materials and begin promotion of the GIC.
- Begin activities of the GIC prayer support team.
- Identify and prepare the mission partner host homes.
- Prepare for individual events.
- Conduct a GIC team meeting.
- Prepare for the registration of mission partners.
- Begin recruitment of volunteers for teams.

One-to-two months prior:

- Communicate with the mission partners.
- Conduct a GIC team meeting.

One week to several months prior:

- Confirm final food prep details.
- Conduct a final run through with the GIC team leaders.
- Send final communication to the mission partners.

Final week:

- Set up the necessary items and final decorations.

Notes: