



Sample Meeting Agenda for Hosting Groups Coordinator

1. Share the big picture of the GIC. Show the GIC promo video that can be found in the resource section.
2. Share the purpose (“The Big Why”) of hosting a gathering.
3. Explain the flow of the event.
 - a. Set up an environment for people to be comfortable.
 - b. Moderate the evening. The missionaries will give a presentation. Allow time for questions. If there is one missionary, then plan for 20-25 minutes of presentation time and 20-25 minutes of questions. If there are two missionaries, then plan for 15 minutes of presentation time and 15 minutes of questions for each missionary.
 - c. Have a display area set up so people can collect handouts from the missionaries.
 - d. Explain that this is not a time to give financially, but a Faith Promise commitment opportunity will be available on Sunday which will go to support missionaries.
 - e. End the discussion time with a prayer.
 - f. Allow for 30 minutes of informal dessert/snack visitation time.
4. Responsibilities of each host:
 - a. Connect with each missionary before the event.
 - b. Set up your home and invite guests. Answer any questions from people who may want more information about the event.
 - c. Host the event, and make sure things run in a timely manner.
 - d. Turn in requested information to the GIC leader.

Notes: